

# The complete solution for SHRM Certification Exam Success

SHRM® Learning System

2023

SHRM and its local chapters and State Councils share a common goal for the profession and our members: To provide the most current, comprehensive, practical, and globally-recognized certification. We continue to move our profession forward through education and encouragement to earn SHRM certification. We are committed to helping you on this journey by providing quality programs and ongoing support to serve your members.

## Ready to Get Started?

Here are two ways to advance the profession and serve your members through education and certification:



### Offer SHRM Learning System to Members On Your Own

As a chapter you can choose to form certification preparation study groups for your members. In this option, SHRM will assist by providing discounts on SHRM Learning System materials. To take advantage of this option, each chapter must:

- Purchase 1 facilitator guide and a minimum of 5 participant kits
- Ensure a participant kit is purchased for each study group participant



### Partner with a Local SHRM- Approved Education Partner

SHRM has partnered with leading Education Partners nationwide to deliver SHRM Learning System courses in an instructor-led format. Currently, there are many chapters that work with Education Partners in their areas to offer classroom-based programs.

- Find a local Education Partner in your area on SHRM's website & reach out to form a partnership
- Promote an instructor-led course to your members

## SHRM Certification Preparation Tools Designed for Success

Updated annually, the SHRM Learning System delivers the most comprehensive, flexible and effective SHRM-CP and SHRM-SCP exam preparation.

Designed using a proven approach for teaching adult learners, the materials help students understand, apply and engage with behavioral competencies and HR knowledge. Online learning modules, based on the SHRM Body of Applied Skills and Knowledge™ (SHRM BASK™), and study tools are incorporated into the study process to test students' knowledge and decision-making skills.

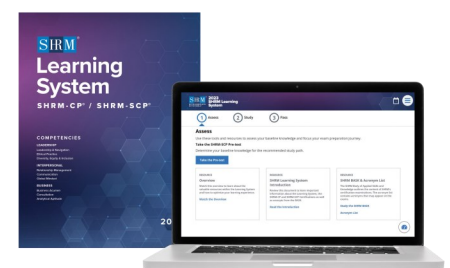
### Student Materials

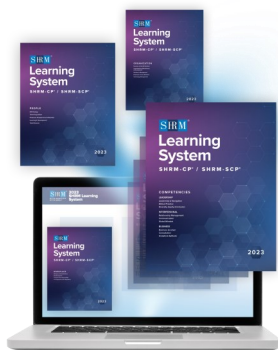
- Provides interactive roadmap to guide students through the SHRM BASK™
- Ability to walk through content from start to finish or tailored based on pre-test
- Follows new exam configuration timing and test questions
- 18 month access to online Learning System

### Instructor Materials

Instructor materials include:

- An Instructor version of the learning modules with slide cues
- An Instructor Resource Book
- Downloadable PowerPoint slides
- Access to online group reporting tools





## How to Order

You can order materials through our SHRM online store. This store requires a secure login and password, so please **contact your regional manager** and provide them with the following information:

- Your chapter name
- Name, email and phone number of the person who will be ordering
- Email address you would like invoices sent to



## Contact Us

Region	Contact	
Central/Upper Northeast	Alison Costello	alison.costello@shrm.org 651.905.2654
South, Southeast	Becky Dworak	becky.dworak@shrm.org 651.905.2652
West, International	Taimi Herron	taimi.herron@shrm.org 651.905.2629
Northeast	Kim Rudrud	kim.rudrud@shrm.org 651.905.2638

## 2023 SHRM Learning System

Materials	Regular Price	Chapter Discount Price	Quantity
Instructor materials	\$975	\$595	Minimum of one (1) required
Participant materials	\$920/1,150	\$575	Minimum of five (5) required
Applicable local and state sales tax will be added on orders shipped to AZ, CA, CO, DC, FL, GA, IA, IL, IN, KY, MA, MD, MI, MN, MO, NC, NE, NJ, NV, NY, OH, OK, PA, SC, TN, TX, VA, WA, WI.			
Shipping & Handling	Domestic: FedEx Ground—price not to exceed \$30 per kit		
	International: shipping rates vary		

## Requirements:

- The most current version of the SHRM Learning System product must be used
- A participant kit must be purchased for each study group participant
- Terms of Use Agreement must be followed
- Prices subject to change without notice
- The license to access the online SHRM Learning System must be issued to the participant by the end of the calendar year

## Terms of Use Agreement for SHRM Chapters and State Councils Purchasing Discounted Learning System Products

**We are pleased to offer our SHRM Learning System educational products to chapters and state councils at a significantly discounted rate for use in local study groups. With this offering there are terms of use that chapters and state councils must adhere to. Upon purchase each chapter and state council agrees to:**

- Use the products for study groups only. Specifically the SHRM Chapters/State Councils are not allowed to use Learning System products in a library for loan to members or to distribute the materials to any persons other than members who are participating in the study group and using the Learning System materials. Participants in the study group will use the kit solely for their personal use and not for redistribution.
- Only offer their certification prep courses to prospects in the chapter's primary membership area. State Councils may offer courses anywhere in their state.
- Follow the Limited Use agreement below.

## Agreement Governing Limited Use of Discounted Learning System Products

By accepting delivery of the discounted SHRM Learning System products covered by an accompanying invoice, the SHRM State Council or Chapter hereby agrees with SHRM as follows:

1. That the Society for Human Resource Management ("SHRM") is the exclusive copyright owner of such Learning System products.
2. That the Learning System products covered by an accompanying invoice are sold to the SHRM State Council or Chapter on the condition that such products may not be included in a State Council or Chapter library or otherwise loaned to any other persons or entities, but may be used by the State Council or Chapter solely for the purpose of using such Learning System products as course materials for registrants participating in study groups for chapter members, and such distribution to the registrants/State Council or Chapter members is to be strictly in accordance with the License Agreement accompanying such Learning System products, which License Agreement limits the right of the member to use such Learning System products solely for their own personal educational use, and not for the purpose of printing or making copies in any media or to sell, or sublicense, or loan or otherwise convey or distribute such materials or any copies thereof.